

Member Information Service

Decisions made by Cabinet Members

The following decisions have been made by the Cabinet Members and will come into effect at 10.00a.m. on Thursday 23 February 2023, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477222 (Option 2) or e-mail (committees@midsussex.gov.uk) in addition to making a written request to the Monitoring Officer, Kevin Toogood.

Release of S106 Local Community Infrastructure (LCI) Contributions – Installation of Noticeboards at Hurst Meadows

The Cabinet Member for Planning authorised that £4,009.23 of S106 Local Community Infrastructure (LCI) Contributions be released to purchase three noticeboards which will be installed at Hurst Meadows.

Funding to Enable The Delivery of 6 Affordable Housing Units

The Cabinet Member for Planning:

1. approved the payment of £150,000 from commuted sums ring fenced specifically for affordable housing in the Council's approved affordable housing capital budget, to enable the delivery by Worthing Homes of 6 units for affordable rent, including one wheelchair accessible unit, on the 17 unit s106 site at 62-68 Folders Lane, Burgess Hill.
2. instructed the Head of Planning Policy and Housing Enabling to enter into a grant funding agreement with Worthing Homes for the use of these monies, which are to be paid on handover of the units.

Proposed Lease Renewal – Unit 9/10, Orchards Shopping Centre, Haywards Heath (EXEMPT)

The Deputy Leader:

- (a) authorised the grant of the renewal of a lease to Roman Originals PLC to continue to occupy the unit and continuing the diversity to the retail centre at Unit 9/10 for a term of 3 years.
- (b) authorised the Solicitor to the Council to conclude the transaction above on the terms outlined below, and on any such other terms and conditions as the Solicitor to the Council may recommend to protect the Council's position.

Copies of the report are attached to this email. In due course, the reports will be Executive Decisions which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2022-23 was agreed at Annual Council.

Please note that meeting start times vary.

All meetings are IN-PERSON in the COUNCIL CHAMBER unless otherwise stated.

Meetings for February and March are listed below:

FEBRUARY 2023

16 February – District Planning Committee @ 2pm

20 February – Cabinet Grants Panel @ 4pm

~~20 February – Standards Committee @ 6pm~~ – **Please note that this meeting has been cancelled due to lack of business.**

21 February – Audit Committee @ 7pm

MARCH 2023

1 March – Council (Budget) @ 7pm

8 March – Scrutiny Committee for Leader, Deputy Leader and Housing and Customer Service @ 7pm

9 March – Planning Committee @ 4pm

13 March – Cabinet @ 4pm

15 March – Scrutiny Committee for Planning, Economic Growth and Net Zero @ 7pm

16 March – District Planning Committee @ 2pm

22 March – Scrutiny Committee for Community, Leisure and Parking @ 7pm

29 March – Council @ 7pm

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

District Planning Committee – 16 February 2023 @ 2pm

Recommended for Approval

DM/22/2218 | Maxwellton House, 41 - 43 Boltro Road, Haywards Heath, West Sussex, RH16 1BJ. - Redevelopment of site to provide a development of 50 retirement living apartments, associated parking, landscaping and amenity provision. AMENDED PLANS received 13/12/2022 removing top floor of communal facilities and rooftop terrace and also submission of a Construction Management Plan and Surface Water Management Plan During construction -

<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=REYUAZKT04L00>



Cabinet Grants Panel – 20 February 2023 @ 4pm

Corporate Grant Schemes - Release of S106 Contributions

Release of S.106 Local Community Infrastructure (LCI) Contributions - Commissioning of CCTV Cameras

Corporate Grant Schemes - Community Grants

Audit Committee – 21 February 2023 @ 7pm

Capital Strategy 2023/24 to 2026/27.

Treasury Management Strategy Statement and Annual Investment Strategy 2023/24 to 2025/26.

Internal Audit Progress Report.

Internal Audit Strategy and Proposed Operational Plan 2023/24.

Member Development Learning

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.



- Annotating and Editing Documents.
- Planning Application Decision Making for Members

Information and News

The Coronation Emblem

The official emblem of the Coronation of His Majesty The King and Her Majesty The Queen Consort has been unveiled by Buckingham Palace. The emblem has been designed by Sir Jony Ive KBE. The emblem will feature throughout the celebrations in May, including the Coronation Service at Westminster Abbey and the Coronation Concert at Windsor Castle on Saturday 6 May, as well as national events, street parties and community gatherings. The emblem will also be used for all official merchandise commemorating the Coronation of The King and The Queen Consort, and across digital and social media.

Announcement: <https://www.royal.uk/coronation-emblem>

The Department for Energy Security and Net Zero and Energy support schemes resources and toolkit – reminder

Last week (7 February) the government announced a new department, The Department for Energy Security and Net Zero. The department is focused on the energy portfolio from the former Department for Business, Energy and Industrial Strategy (BEIS).

BEIS previously produced shareable materials and toolkits to help councils communicate the Energy Price Guarantee for households and the Energy Bill Relief Scheme (EBSS) for businesses and public sector organisations, to assist with rising energy costs.

Electricity suppliers are delivering the EBSS to households automatically until 31 March 2023. Consumers do not need to apply for the discount and do not need to register or share any details with anyone.

BEIS produced factsheets for consumers on a traditional prepayment meter to help them receive the government discount vouchers to pay their energy bills.

The government is urging consumers to stay alert of potential scams and report these to the relevant authorities where they are suspected.

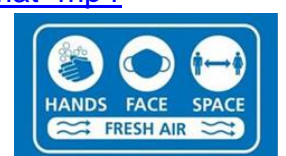
If individuals receive a message that asks for their bank details or to click on a link, it is very important that they report it promptly. Individuals are encouraged to send a screen shot of the message to report@phishing.gov.uk and energy.bills.rebate@beis.gov.uk

Resources:

https://drive.google.com/file/d/1saNOMFiGUDmukESIXu-tWTKItJffm-Ky/view?usp=share_link

https://drive.google.com/file/d/1h9EckY96iaXavFGP-IQgHfrLNceEI4Hb/view?usp=share_link

https://cdn-assets-cloud.frontify.com/s3/frontify-cloud-files-us/eyJwYXRoljoiZnJvbnRpZnclL2ZpbGVcL1ZxQjR3SmlHejJhN2ZhdEFGRIZELm1wNCJ9:frontify:7YypdqVSK82tco_Xz6_zsUykmkOwnJzz9niQ2Oc2egQ?width=%7Bwidth%7D&format=mp4



<https://beis.frontify.com/d/QbJUwgLZPBXH/energy-bill-relief-scheme>

Toolkit: <https://beis.frontify.com/d/XnaTkXURf8Ck/government-support-for-household-energy-bills#/home/home/overview>

Guidance: <https://www.gov.uk/guidance/getting-the-energy-bills-support-scheme-discount>

<https://www.gov.uk/government/publications/pass-through-requirements-for-energy-price-support-provided-to-intermediaries/guidance-on-the-pass-through-requirements-for-energy-price-support-in-great-britain-provided-to-intermediaries>

Notice: <https://www.gov.uk/government/publications/energy-bills-support-scheme-ministerial-direction>

Report internet scams and phishing: <https://www.gov.uk/report-suspicious-emails-websites-phishing>

Twitter: <https://twitter.com/beisgovuk/status/1573966039003631618>

Changing Places Fund round two allocations

On 4 February, DLUHC announced that councils will receive their share of over £7 million of government funding to build Changing Places toilets.

The Changing Places Fund round two allocations will ensure severely disabled people will benefit from better toilet facilities and greater accessibility in their local areas.

Designed for those who struggle to use standard accessible toilets, these new facilities come with additional equipment such as hoists, adult sized changing benches and space for carers. They are targeted at areas where they are most needed such as parks, shopping centres and train stations with little to no access facilities.

Announcement:

<https://www.gov.uk/government/news/thousands-of-lives-improved-with-120-changing-places-toilets>

Guidance:

<https://www.gov.uk/government/publications/changing-places-fund-allocation-of-funding-following-round-2-assessment>

Collection:

<https://www.gov.uk/government/collections/changing-places-toilets-fund>

South Downs News

Please find the latest edition of the South Downs News below:

[South Downs News - February 2023](#)

First meeting of the UK Resilience Forum

Leaders from across the public, private and voluntary sectors, including the emergency services, met on 2 February to continue to strengthen the UK's resilience; scanning future threats and discussing the work underway as part of the government's Resilience Framework.



Chaired by the Chancellor of the Duchy of Lancaster, and Lead Minister for Resilience, the Rt Hon Oliver Dowden MP, it was the first meeting of the UK Resilience Forum since the publication of the government's new strategy on 19 December 2022 on resilience.

Attendees included the Chair of the National Fire Chiefs Council, Civil Contingencies lead at the National Police Chiefs Council, leaders across the energy, transport, water and telecom sectors, and representatives from business and the voluntary and community sector.

The forum highlighted the importance of taking a 'whole of society' approach to resilience as outlined in the framework – empowering individuals, businesses and other organisations to play their part in building resilience across the UK.

Announcement:

<https://www.gov.uk/government/news/leaders-meet-to-strengthen-uk-resilience>

Resilience Framework:

<https://www.gov.uk/government/publications/the-uk-government-resilience-framework>

Armed Forces Awareness Training

Mid Sussex has a large Armed Forces Community – 31,863 Veterans in West Sussex, with 4,673 Veterans in Mid Sussex (2021 Census Figures).

If you work with residents, you are likely to meet members of this community, but do you fully understand how best to support them?

The Armed Forces Covenant has now been enshrined in law, meaning there is a legal requirement for local authorities to ensure 'due regard' in the provision of services for this community in certain key areas.

This relaxed and informative training is designed to support this change through increasing and/or refreshing your understanding of:

- What the Armed Forces Covenant is and the new legislation
- Who are the Armed Forces Community?
- What challenges are they likely to face?
- How can we understand their needs?
- Where are the Military in your area?
- How to link with Armed Forces Charities and how they can help

The next session will last for one hour and be held via Microsoft Teams, on the following dates:

❖ **Monday, 20th February 2023 – 14:30 to 15:30**

Many thanks to those of you who registered your interest. **A Teams invitation will shortly be sent out to all staff and Members enabling you to sign up if you wish.**

The training will be run by Canon Peter Bruinvels CC.

Surrey CC Civilian-Military Armed Forces Covenant Lead and Liaison Adviser
Armed Forces Champion and Covenant Lead
All-Party Armed Forces Covenant Legislation Parliamentary Group (APPG)



COVID-19 News

Covid is now endemic, and we are working to live with it. Covid rates in West Sussex and across the UK had dropped significantly since the start of the year. The West Sussex rate now averages about 21.8 cases per 100,000.

The best way to avoid serious illness from a Covid infection is to maintain the benefits of vaccination. Everyone aged 5 and over is eligible for a Covid vaccination. Booster vaccinations are available for all those aged 50 years plus or otherwise vulnerable. They can be booked online or at some places a walk-in service is available.

Please see the latest public data from West Sussex [here](#).

